

ATM Board Meeting

Tyler, TX 2/18/18

Board Members Present

Paula Davis
Cathy Rude
Cheryl Gaspard
Nanci Stanley
Christy Martin
Kris Hohlt

Board Members Present Remotely

Ashley King
Joi Brock
Kelli Beatty

Visitors

Claudine Crews
Vicky Wells
Sarah Friberg
Colleen Shulenberger
Tina Rowe
Sylyna Kennedy
Gabrielle ThraillKill (departed 3:25p)
Christina Winton
Lisa Thomas Welch
Erin Door
Jennifer Mozeke
Melinda Pond

1:13 pm – Paula Davis called meeting to order.

Minutes kept by Cheryl Gaspard.

Agenda Item: Meeting Minutes

Minutes for August 2017 meeting detailed and approved since no Quorum in Nov. Paula moved to accept. Cathy second. Approved with no opposition.

Minutes for Nov meeting at The Gathering reviewed. No Quorum at that meeting so no proposals voted on. Sunset for TDLR will be 2021. Paula moved to accept. Nanci Second. Approved with no opposition.

Agenda Item: Regional Reports and Election Update

Regional Reports for Regions 1,3,4,5,6, and 7 were reviewed and any questions/issues discussed. Specifically addressed questions and TDLR issues in Region 1 Report.

Region 8 had someone step forward as being interested as representing their region, and their region is up for election. Will not appoint anyone at this time since election open.

Kris Hohlt (Region 7) had member in her region ask if ATM could look into Insurance Injustices towards Midwives (in particular BCBS). Board will look into ability to form a committee. Region 7 also wants to discuss Medication bill again. Region 6 Rep reports Midwives in Region 6 want to move forward as well. Will discuss forming working committee on other agenda item.

Cheryl Gaspard, Region 5 Rep/Board Secretary will be stepping down. Tina Rowe up to be appointed. Will need to appoint Secretary as well.

Cheryl moved to accept all as submitted, Paula second. Approved with none opposed. All Regional Reports are available from the ATM office or from the Regional Representative.

Agenda Item: Conference Report

Reported submitted by Region 5 and discussed. NTM providing one mic and projector screen. ATM providing one projector and mic. Discussed report in depth. Paula will contact In His Hands regarding Sponsorship. Conference Report is available from the ATM office or from Regional Representatives.

Agenda Item: Education Report and Office Job Proposals

Education Report forwarded to BoardList and read by Paula during meeting.

Discussed need to plan Graduation without an Education Chair. Paula will call potential speakers if Education Committee gives a list. Nanci will get a cake. Claudine will take care of graduate gifts. Potentially 20 graduates.

Proposals: Increase the office job description in the following areas: Administrative action, managing employees, payroll, orientations for employees and further actions as described below (see proposal detail in report).

Extensive Discussion of growth of the association and the MTP and needs.

Break: at 3:15pm

Executive Session: 3:26pm-4:25pm (Minus Kelli Beatty from 3:26-3:50)

Proposal to Pay \$32K salary yearly starting tomorrow including training as part of Administrative Salary for all the job duties listed in her Proposal. No hourly rates for training. ATM will pay travel expenses. Cheryl Proposed. Paula Second. Passed with none opposed.

Proposal Flat Fee Services: Scanning and filing of past documents (reduce paper): Currently ATM has 4 large (very large) Rubbermaid containers along with 5 office size file boxes of paperwork for past years. I (Kelli) propose that I go through these documents, scan what is necessary and dispose of what is not. I propose a flat fee for this, as hourly is way too costly. Minimum \$1500 for all existing paperwork scanned and organized into files on the computer. Other documents will be professionally shredded. Paula read and proposed set at \$1500. Ashley Second. Passed with none opposed.

3:50pm Kelli rejoined meeting via phone. Board explained job decision and made offer. She accepted.

Visitors Rejoined at 4:25p

Discussion of what Contract Labor Office Staff line includes. The more we get into Moodle, that will be less needed. Graduation budget up from \$200 to \$500 for larger graduating class. Staff Training CE budgeted at \$1400 when we didn't spend any on it last year. Scratching from budget and if Claudine decides she needs it will request from Board. Amended and approved budget will be sent to Kelli. Will review Education Budget in 6 months. Clarification on Carol Schumacher's job duties. Paula propose amended. Christy Second. Passed with none opposed. Education Report is available from the ATM office or from Regional Representatives.

Agenda Item: Website Report and Proposals

Discussion regarding wasting time with individual websites on our website. Instead link a listing to that midwife's website. Website Proposals tabled while waiting for cost. Board in support. Ashley King will continue on as social media contact even if she is no longer Regional Rep.

Agenda Item: Education Proposals

Paula: Budget not to exceed \$8000 for equipment to video our modules, class projects, conference sessions, or any other activity that ATM deems appropriate, for continued education, record keeping, review, or any purpose ATM requires Proposed by Kris to accept as proposed without changes. Second by Cathy. Passed with none opposed. Kelli abstained from vote.

Agenda Item: Meeting Policy Change

More difficult over the years to get a Quorum at “in person” meetings. ATM cannot move forward or make any decisions without a quorum of members. To help alleviate this problem distance meetings could be the answer.

Revised Proposal: Go to a distance meeting 2 times a year, and in-person meeting 2 times a year (one in-person at Annual Members Meeting at the ATM Conference and one 2 day working meeting at a location and date TBD each year).
Christy second. Passed with none opposed.

Agenda Item: Education Chair

Paula: Implementing previously voted bylaw change: All executive officers except Education Director must be elected from among current board members. The education Director will be selected from among the ATM Membership and voted on by the current Board of Directors. Education experience will be required.

Kelli will put the information out to the membership to open up for comment since this was not previously done. Goal would be to have board vote at next meeting.

Agenda Item: Legislative Report

Legislative Report was not sent in by time of meeting. Need to renew contract for Lobbyist. Will revisit as soon as we have his contract in a few weeks. Will vote remotely.

Agenda Item: Proposal on Board Orientation to ATMMTP

Proposed by Kelli to implement required Board Orientation. Decision made for Kelli and Claudine to create something more tangible. Tabled.

Agenda Item: Other Misc

Discussion of past business of working groups and discussion of getting them working. All current Board Members get Conference comped.

Discussion of MEAC and other accreditations for the ATMMTP. MEAC basically has a monopoly. Claudine expressed losing students to MEAC schools. Discussion about tuition rates that were raised in anticipation of moving towards accreditation. Those funds are saved in surplus. Discussion tabled while getting things in order. Discussion of preparing for upcoming Site Review of ATMMTP. Keeping MEAC in mind when any future changes are made and as working on Modules.

Agenda Item: Future Meeting Dates and Access

April 26th at 5:30 at Conference (remote possible)
April 27th at Lunch at Conference (in-person)
August 5th at 1:00pm Online
October 27th&28th NOON Working Meeting likely at Camp Allen
February 3rd 1:00pm Online

Agenda Item: Member Comments – Member comments were accepted and addressed as much as possible throughout the meeting. Open time for comments at end of meeting.

All regional and committee reports are filed with ATM office and available if requested.

6:04pm – Paula Davis adjourned meeting.